

MOREPEN LABORATORIES LIMITED

Regd. Office: Morepen Village, Nalagarh Road, Near Baddi, Distt. Solan, Himachal Pradesh – 173205

Tel No.: +91-01795-276201-03; Fax No.: 91-01795-276204

Website: www.morepen.com; E-mail Id: investors@morepen.com

CIN: L24231HP1984PLC006028

NOTICE

Notice is hereby given that the 32nd Annual General Meeting (AGM) of the members of Morepen Laboratories Limited will be held on Friday, September 22, 2017 at 10.30 A.M. at the Regd. Office of the Company at Morepen Village, Nalagarh Road, Near Baddi, Distt. Solan, Himachal Pradesh - 173 205, to transact the businesses set out in the Notice of the AGM.

Notice of AGM setting out the ordinary and special business to be transacted thereat along with the Annual Report for the financial year 2016-17 has been sent to those members whose e-mail addresses are registered with the Company/Depositories by electronic mode and to all other members at their registered address by the permitted mode. The Company has completed the dispatch of physical copies and sending of e-mails to members on Wednesday, August 23, 2017. The aforesaid documents are also available on the Company's website: www.morepen.com while the physical copies are available at the Company's Registered Office, for inspection during normal business hours, on working days.

A member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and vote on a poll instead of himself and the proxy need not be a member of the Company. The instrument appointing the proxy should, however, be deposited at the Registered Office of the Company not less than forty – eight hours before the commencement of the Meeting.

Notice is hereby also given pursuant to the provisions of Section 91 of Companies Act, 2013 ('the Act') read with Rule 10 of the Companies (Management and Administration) Rules, 2014 that the Register of Members and the Share Transfer Books of the Company will remain closed from Saturday, September 16, 2017 to Friday, September 22, 2017 (both days inclusive) for the purpose of the Annual General Meeting.

Notice is hereby also given in compliance with the provisions of Section 108 and other applicable provisions, if any, of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide to its members the facility to exercise their right to vote, on all the resolutions set forth in the Notice of 32nd AGM of the Company, by electronic means from a place other than venue of the AGM ('remote e-voting') through an electronic voting system provided by National Securities Depository Limited (NSDL).

The details of remote e-voting are given below:

i)	Date and time of commencement of remote e-voting	Monday, September 18, 2017 at 9:00 A.M.
ii)	Date and time of end of remote e-voting	Thursday, September 21, 2017 at 5:00 P.M.
iii)	Cut-off date	Friday, September 15, 2017
iv)	Notice of 32 nd AGM is available on website of the Company and Agency	www.morepen.com & www.evoting.nsdl.com

We hereby state that:

- the business set out in the Notice of 32nd AGM may be transacted through voting by electronic means;
- remote e-voting shall not be allowed beyond 5:00 P.M. on Thursday, September 21, 2017;
- the facility for voting by use of 'Ballot Paper' shall also be made available at the AGM, for all those members who are present at the AGM but have not cast their votes by remote e-voting;
- a member may participate in the AGM even after exercising his/her right to vote through remote e-voting but

shall not be allowed to vote again at the AGM;

- e) a person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.

Any person, who acquires shares and becomes member of the Company after dispatch of the Notice of AGM and holding shares as on the cut-off date, i.e. September 15, 2017, may obtain the Login Id and Password by sending a request to NSDL at evoting@nsdl.co.in or to the Company Registrar - Mas Services Limited at info@masserv.com. However, if you are already registered with NSDL for remote e-voting, then you can use your existing User ID and Password for casting your vote.

In case of any queries, members may refer to the Frequently Asked Questions (FAQs) for Shareholders and remote e-voting user manual for Shareholders available at www.evoting.nsdl.com under help section or write an e-mail to evoting@nsdl.co.in or call toll free no.: 1800-222-990. You may also contact Mr. Shrawan Mangla, General Manager, M/s. MAS Services Limited, Unit: Morepen Laboratories Limited, T-34, 2nd Floor, Okhla Industrial Area, Phase - II, New Delhi - 110 020; Ph.: 011- 26387281/82/83; E-mail: info@masserv.com.

**By the order of the Board
For Morepen Laboratories Limited**

Sd/-

**Date: 23/08/2017
Place: New Delhi**

**(Thomas P. Joshua)
Company Secretary**