

## **MOREPEN LABORATORIES LIMITED**

**Morepen Village, Nalagarh Road, Near Baddi, Dist. Solan (H.P.)**

### **NOTICE**

**NOTICE** is hereby given that the 26th Annual General Meeting of the members of Morepen Laboratories Limited will be held at the Registered Office of the Company, Morepen Village, Nalagarh Road, Near Baddi, Distt. Solan, Himachal Pradesh, on 16th day of September, 2011 at 10.30 A. M. to transact the following business:

#### **ORDINARY BUSINESS**

1. To receive, consider and adopt the Audited Balance Sheet as at March 31, 2011 and the Profit & Loss Account for the year ended on that date and reports of the Directors' and Auditors' thereon.
2. To appoint a Director in place of Dr. A.K. Sinha who retires by rotation at this Annual General Meeting and, being eligible, offers himself for re-appointment.
3. To appoint Auditors and to fix their remuneration and, in this connection, to consider and, if thought fit, to pass with or without modification, the following resolution as a Special Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 224A of the Companies Act, 1956, M/s M. Kamal Mahajan And Co., the retiring Auditors of the Company be and are hereby reappointed as Auditors of the Company to hold office from the conclusion of this Annual General Meeting until the conclusion of next Annual General Meeting of the Company on such remuneration and out of pocket expenses, as may be fixed by the Audit Committee/Board of Directors.”

#### **SPECIAL BUSINESS**

There is no special business.

#### **NOTES :**

- (a) A member entitled to attend the meeting and vote thereat is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member of the company.
- (b) Instrument appointing proxies in order to be effective should be duly stamped, completed and signed and must be deposited at the registered office of the Company not less than 48 hours before the meeting.
- (c) The Register of Members and Share Transfer Books of the Company will remain closed from September 13, 2011 to September 16, 2011 (both days inclusive).
- (d) Members/ Proxies should bring the Attendance Slip sent herewith duly filled in and signed for attending the meeting.
- (e) Corporate members intending to send their authorized representatives to attend the meeting are required to send a certified copy of the board resolution authorizing their representative to attend and vote on their behalf at the meeting.

## DETAILS OF DIRECTOR RETIRING BY ROTATION AND SEEKING RE-APPOINTMENT

(Pursuant to Clause 49 of the Listing Agreement)

Name	Dr. A. K. Sinha
Date of Birth	17.03.1951
Date of Appointment	15.06.2005
Qualifications	M.Sc., PHD.
Expertise in specific functional areas	Technical
Chairman/Director of other Companies	Nil
Chairman/Member of Committees of the Board of Companies of which he is a Director	Nil

For and on behalf of the Board  
**Morepen Laboratories Limited**

S/d

**(Sushil Suri)**

**Chairman & Managing Director**

Place : New Delhi

Date : May 13, 2011

### **GREEN INITIATIVE**

Dear Shareholders,

In furtherance to the "**Green Initiative**" the company hereby request the shareholders to kindly provide the e-mail address that the documents can be served to you through e-mail and to save the environment by saving the trees.

You are requested to kindly provide your e-mail addresses to us giving the following details at e-mail address **Greeninitiative@morepen.com**.

- (1) Name
- (2) Folio Number or DP ID and Client ID

You may also chose to send your request either to the company or its Registrar and Transfer Agent at the following address:

**Mas Services Limited**

(Registrars & Share Transfer Agents)  
T-34, 2nd Floor, Okhla Industrial Area,  
Phase - II, New Delhi-110 020  
Ph:- (011)26387281/82/83, Fax:- (011)26387384

**E-mail:** [info@masserv.com](mailto:info@masserv.com)

**Morepen Laboratories Limited**

409, Antriksh Bhawan, 22, K.G. Marg,  
New Delhi-110001  
Tel No. (011)23324443/23712025  
Fax No. (011)23722422

**E-mail:** [Investors@morepen.com](mailto:Investors@morepen.com)



**MOREPEN LABORATORIES LIMITED**

Morepen Village, Nalagarh Road, Near Baddi, Distt. Solan - 173205, H.P.

FOLIO NO/CLIENT ID	
DP ID	

**FORM OF PROXY**

I/WE ..... OF .....  
 ..... IN THE DISTRICT OF ..... BEING A MEMBER/  
 MEMBERS OF MOREPEN LABORATORIES LIMITED, HEREBY APPOINT .....  
 OF ..... IN THE DISTRICT OF ..... OR FAILING  
 HIM/HER ..... OF ..... IN THE  
 DISTRICT OF ..... AS MY/OUR PROXY TO ATTEND AND VOTE FOR ME/US ON  
 MY/OUR BEHALF AT THE TWENTY SIXTH ANNUAL GENERAL MEETING OF THE COMPANY TO BE HELD AT MOREPEN  
 VILLAGE, NALAGARH ROAD, DIST. SOLAN, HIMACHAL PRADESH ON 16TH DAY OF SEPTEMBER, 2011 AND AT ANY  
 ADJOURNMENT(S) THEREOF.

SIGNED THIS ..... DAY OF ..... 2011

Affix Revenue Stamp
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SIGNED BY THE SAID .....

**NOTE :** THE PROXY IN ORDER TO BE EFFECTIVE SHOULD BE DULY STAMPED, COMPLETED AND SIGNED AND MUST BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE TIME OF THE MEETING. THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.



**MOREPEN LABORATORIES LIMITED**

Regd. Office : Morepen Village, Nalagarh Road, Near Baddi, Distt. Solan - 173205, H.P.

**ATTENDANCE SLIP**

(TO BE HANDED OVER AT THE ENTRANCE OF THE MEETING VENUE)

NAME AND ADDRESS OF THE MEMBER .....

(IN BLOCK LETTERS) .....

FOLIO NO/CLIENT ID	
DP ID	

I HEREBY RECORD MY PRESENCE AT THE TWENTY SIXTH ANNUAL GENERAL MEETING OF THE COMPANY BEING HELD AT MOREPEN VILLAGE, NALAGARH ROAD, NEAR BADDI, DISTRICT SOLAN, HIMACHAL PRADESH ON 16TH DAY OF SEPTEMBER, 2011

NAME OF PROXY..... (IF ATTENDING FOR MEMBER)

(IN BLOCK LETTERS) .....

SIGNATURE OF THE MEMBER/PROXY\*

\*STRIKE OUT WHICHEVER IS NOT APPLICABLE

- MEMBERS/PROXIES ARE REQUESTED TO BRING THE DULY SIGNED ATTENDANCE SLIP TO THE MEETING AND HAND IT OVER AT THE ENTRANCE.
- FOR THE CONVENIENCE OF MEMBERS, PERSONS OTHER THAN MEMBERS/PROXIES WILL NOT BE ADMITTED.

**BOOK-POST**

*If Undelivered please return to :*

**Morepen Laboratories Limited**

Regd. Off. : Morepen Village, Nalagarh Road,  
Baddi, Distt. Solan, Himachal Pradesh